

Action Items

- The IFC participants agree that this meeting has been very useful and productive and they look forward to future meetings at approximately six-month intervals.
- The IFC recognizes the accomplishments and progress of the GLAST LAT Collaboration and the Project Management Team.
- The IFC recognizes and thanks NASA, DOE and Stanford University for helping the project through the financial difficulty of re-baselining triggered by the CNES pull out from the LAT project.
- The IFC recognizes and appreciates the INFN and ASI critical commitments to the tracker fabrication to maintain LAT schedule.
- The IFC recognizes and appreciates the CEA and IN2P3 commitment of resources for the critical support to the calorimeter to keep the LAT on schedule.
- The IFC recognizes and appreciates that the DOE, NASA, the Swedish GLAST consortium and the Japan GLAST collaboration also affirmed their commitments on deliverables and resources for the GLAST LAT project.
- One month in advance of the next meeting, each IFC member agrees to supply the LAT project manager with a 1 page narrative that can be referenced describing in kind and financial commitments to the LAT project for 2000-2002, 2003, 2004, 2005, and 2006. These will be discussed by the IFC at the next meeting.
- Each IFC member agrees to provide the IFC chair with a table indicating capital investments and scientific and technical FTE's supporting the LAT project for 2000-2002, 2003, 2004, and 2005. It is highly desirable to have these tables provided by the end of September so that they can be used to support the NASA mission confirmation review. The IFC will review the process of assembling this information at the next IFC meeting.
- The IFC supports the concept of an operating "common fund" (OCF) for the GLAST LAT project. A proposal for a list of acceptable uses as well as how to approve and assess shares and in kind contributions will be worked out between the IFC and the collaboration management and presented at the next IFC meeting. The IFC anticipates being able to provide of order \$500,000/year to offset operating expenses in the operating phase.
- The IFC recognizes the potential risk for the project related to the procurement of 2000 silicon detectors, under the responsibility of ASI. The procurement orders should be in place by October 1st, 2003, to avoid adding significant schedule risk to the project. If the order is placed later than December 1st, 2003, then the project will suffer day for day delays that will have very significant negative programmatic impact.
- The IFC is aware that all of the LAT partners have difficult financial situations and that difficult choices must be made between potential projects. The environment for supporting international projects like the LAT will probably continue to be difficult. The IFC is convinced that signed international agreements provide a valuable tool for LAT partners to continually advocate the priority of the LAT within both their own agencies and within the science community. The IFC therefore emphasizes the need to have signed agreements

between NASA and the appropriate international agencies, and NASA should complete these agreements in the most expeditious manner possible.

- The next IFC meeting will be March 5-6, 2004 at SLAC with March 19-20, 2004 reserved as a back-up date if the first dates conflict with the Mission CDR.

Issues for the next meeting

- The IFC would like to hear a report on the Project Data Management Plan and to understand the collaboration's plans to capitalize on the science. As part of this the IFC would appreciate hearing the plans to team with scientists in other wavelength bands.
- The IFC would like the LAT team to define specific needs for the support of the collaborators to participate in the I&T phase of the experiment by the end of October. A plan and profile of needs would be most helpful.
- At the next IFC meeting the LAT team will present the collaboration needs and plans for personnel support in the operations phase.
- The IFC would appreciate hearing from the GLAST Mission about the updating of mission status and schedule at the next meeting, including overall plans for qualification of mission elements, including the LAT.