

GLAST International Finance Committee - FINAL
October 2-3, 2004 at SLAC

Action Items

- The IFC commends the project manager and the collaboration on the recent successful efforts to analyze and resolve technical issues on the tracker, calorimeter, electronics, and ACD, enabling flight production to commence.
- The IFC appreciates the strong support given to our Japanese collaborators in the past year by KEK through the US/Japan Agreement. The IFC stresses the critical importance of continuing this support as the collaboration completes the construction and begins integration and test in preparation for launch and science.
- The IFC appreciates the work at ASI to successfully approve the GLAST funding in a timely way. We are encouraged that ASI is now ready to sign the LOA and contracts for the GLAST effort.
- The IFC acknowledges the accomplishments at INFN in the tracker tower development.
- The IFC stresses to the LAT project management the importance of keeping ASI and INFN informed of the overall project schedule as this impacts the tracker production schedule in Italy.
- The IFC appreciates the excellent work in simulation at CEA and the timely and successful completion of the flight calorimeter structures at IN2P3.
- The IFC acknowledges and appreciates the continued strong support and cooperation from NASA and DOE as they work together to fully support the project.
- The IFC recognizes the excellent contribution by the Swedish collaborators to the electromagnetic calorimeter. The IFC strongly supports the new requests for funding that the Swedish groups will submit for the science phase of GLAST starting in 2005.
- The IFC acknowledges and appreciates the continued strong support from Stanford University for this project.
- The IFC discussed further the Operating Common Fund for the GLAST Collaborations operating phase, reiterated their support for it and began editing a proposed agreement which could be signed at the next meeting.
- The IFC members should consider that the OCF agreement be regarded as a Working Agreement to be signed by the IFC members expressing their intent to work with their agencies toward meeting the terms contained therein.
- Four OCF issues:
 - The Committee established a share algorithm which weights collaboration members and post docs as 1 share, affiliated members as 0.2 share and graduate students as 0 shares.
 - Based on the current collaboration membership the IFC proposes that the initial level of OCF support funding be approximately \$6.5K per share.
 - The budget categories discussed should be reviewed with the agencies and finalized before or at the next meeting. Charlotte Chang will put together a cost basis document for the funding categories in about one month.

- Multi agency countries should discuss how the contribution might be achieved for their members and affiliates
- The IFC agrees to review the summary table of international contributions provided by the LAT project manager and provide corrections and updates as appropriate.
- The IFC recognizes the progress that has been made since the last meeting in completing the required international Letters of Agreement between NASA and the non-U.S. funding agencies. The IFC notes that the importance of having these agreements signed remains critical and encourages all parties to continue working diligently on the remaining unsigned LOA's.
- The next IFC meeting will be March 11-12, 2005, at SLAC.

Issues for the next meeting

- The IFC looks forward to finalizing the Operating Common Fund working agreement.