

Actions Taken

- The IFC congratulates the GLAST LAT project manager, the PI, and the entire collaboration for tremendous progress since the last IFC meeting. We were extremely gratified to see the advanced state of instrument integration. Congratulations to all on a difficult job superbly executed.
- The IFC wishes to acknowledge all of the partners: NASA, DOE, INFN, ASI, IN2P3, CEA, the Swedish GLAST consortium and the US-Japan partnership for their strong support of the project that has been essential to its present success.
- The IFC particularly wishes to recognize the extraordinary accomplishments of the INFN team in the successful tracker fabrication effort of the last year.
- While all of the IFC members discussed the difficulties of working with constrained budgets, they reiterated their strong support for the GLAST mission through the operations phase.
- The IFC members discussed the draft working agreement. The agreement is felt to be ready to sign. IFC members will confirm this within a month and then a signature page will be prepared and circulated.
- The LAT PI presented a first year budget to the IFC. Approval of the budget will be sought at the next meeting.
- The IFC congratulated SLAC and Stanford University on the excellent leveraging of the Kavli gift into the KIPAC institute and welcomes the important role of KIPAC in the science phase of GLAST.
- The IFC discussed its policy towards contributions from countries with collaboration associate members but without IFC representation. The IFC decided that as long as the number of associate members in this category is small, no contribution to the OCF will be required for these members. The PI will report on the number of affiliates in this category at each IFC meeting.
- The ASI and INFN representatives requested a trilateral discussion between SU-SLAC, ASI and INFN to discuss the MOA between these institutions.
- The next IFC meeting is tentatively set for March 13, 14 2006. A back-up date of March 6,7 2006 has also been selected. The final date will be set within 1 month.

Actions for the next meeting

- The IFC would welcome a presentation on the Education and Public Outreach efforts of the GLAST mission at the next meeting.
- The IFC reviewed the working agreement. In 1 month the IFC members will confirm that their representatives are ready to sign and the IFC chair will prepare the signature pages and circulate them.
- With the signing of all of the bilateral and trilateral MOA's, the IFC will discuss, under the leadership of the PI, the possibility and potential benefits of a multilateral MOA between all the partners for the science and operations phase of the mission.
- The IFC would appreciate a lexicon for the project that defines key acronyms.

- The IFC requests that all of the existing agreements between the international partners be linked to the IFC website.
- The IFC would welcome a presentation on the status of planning for multi-wavelength observations to support GLAST science.
- The PI was requested to redefine the manpower part of the first year OCF budget in terms of task lists which will be circulated to the IFC within the next month.